PURPLE MASH COMPUTING SCHEME OF WORK - KNOWLEDGE ORGANISER
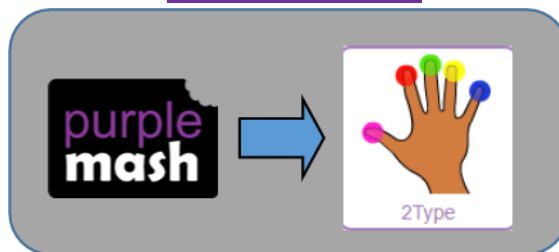
Unit: 3.4 – Touch Typing

Key Learning

To introduce typing terminology.

To understand the correct way to sit at the keyboard.

To learn how to use the home, top and bottom row keys.

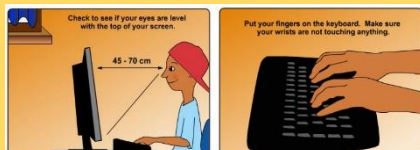To practice typing with the left and right hand.

Key Resources

purple mash → 2Type

Key Vocabulary

Posture – The correct way to sit at the computer.

Top row keys – The keys on the top row of the keyboard.

Home row keys – The keys on the middle row of the keyboard.

Bottom row keys – The keys on the bottom row of the keyboard.

Space bar – The bar at the bottom of the keyboard.

Key Images

Posture

Top Row

Home Row

Bottom Row

Space Bar

Key Questions

Why should I have a good posture at the computer?

A good posture is important to help you avoid any injuries that come from repeatedly using the computer incorrectly.

Why should I type certain keys with certain fingers.?

Using specific fingers for specific keys allows you to type more quickly.